



Reference Number (issued by Leister)

Import Data Sheet

All imports must be registered!

Sender

Contact person
Email

Receiver

Group
Location

Department
Contact person
E-Mail

Claim

- Repairs / Service
- Return items / Warranty parts
- Prototype / Sample
-

Description	Numbers/References <i>i.e. Item Number</i> KRE-Number (IR-Heaters) Warranty Claim Number RMA-Number (Lasersystems)	Quantity / Unit	Value / Currency <i>(for customs purpose only)</i>

Instructions:

Please announce your import delivery to Leister prior to the shipment giving the above information:

1. Send this form to: admin.import@leister.com
2. You will get a Reference Number when your delivery is accepted by Leister Import.
3. Please print and enclose this form with Reference Number to your shipment.
4. Send Proforma or Customs Invoice to: admin.import@leister.com

➔ Note: All orders against invoice are processed according to the standard procedure.